

Parent Portal Information

WHAT IS THE PARENT PORTAL?

PowerSchool is the district's new electronic student management system where we collect and store student information. The Portal is the "doorway" into our system giving parents access to information about their children. To access the Parent Portal, parents/guardians and students sign in from Charleston County School District's PowerSchool Parent Portal login screen. No special software is needed. All you need is a computer with Internet access and your own user information (a username and password will be provided to you by the school district). You may use your home computer, a computer at a public library or anywhere that you have Internet access.

WHY VISIT THE PARENT PORTAL?

The PowerSchool Parent Portal gives parents and students access to real-time information including attendance, grades, and detailed assignment descriptions and teacher comments. Everyone stays connected. Students can stay on top of assignments, parents are able to participate in their student's progress, and teachers can share information with parents and students.

LOGGING IN TO THE PARENT PORTAL FOR THE FIRST TIME

You may access the PowerSchool Parent Portal by clicking or pasting the following link in an internet browser: <https://ccsdschools.powerschool.com/public/home.html>. You will be directed to the Parent Portal Log-In screen. Please follow the instructions in the following pages. You will need the information below. **Note:** You **can copy and paste** the information. Be sure to distinguish between the number 1 and Capital I, and number 0 and Capital O.

Your Confidential Username:

Your Confidential Password:

USING THE PARENT PORTAL

Once you are on the Student Screen, you will notice the student's grades in the box next to the course name. If you click on the blue grade, you will be able to see all of the assignments for that class. Also, if you click on the teacher name, you will be able to email that teacher directly. Teachers are expected to make bi-weekly updates. If you are not seeing updates, email the teacher directly and find out why.

WHAT IF I LOSE MY LOG-IN INFORMATION?

If you lose your username and password, please email: [Edit this hyperlink to put in your distribution list email address and text](#). Arrangements will be made to get replacement information.

We strongly believe that the Parent Portal will be a useful way for you to follow the progress of your student(s). If you have any questions, comments or suggestions, please feel free to contact us at: [Edit this hyperlink to put in your distribution list email address and text](#)

PowerSchool SIS

Student and Parent Sign In

Username

Password

[Forgot password, are experiencing sign in issues or have questions or comments about PowerSchool, please contact your school directly.](#)

[To sign in to PowerSchool, you must use Mozilla Firefox \(preferred\) or Google Chrome.](#)

[Sign In](#)

Welcome to Parent Portal at Charleston County School District (CCSD)

Terms of Use

Use of CCSD electronic communications and systems is subject to federal, state, and local law and regulation, including the Children's Internet Protection Act (47 U.S.C. 254). All use is subject to the CCSD Technology Acceptable Use Policy (GBED). All users of CCSD networks and electronic communications, including employee and students, shall have no expectation of privacy in such use. CCSD may monitor, disclose, store, or delete electronic communications.

By using CCSD networks and electronic communications, you accept these Terms of Use and agree to comply with all applicable policies, regulations and law. To accept these terms, please click the "Sign In" button above.

Sincerely,

Dr. Shannon Cook

Principal

Charleston County School of the Arts

Stay Connected!

The Power of Parent Portal

<https://ccsdschools.powerschool.com/public/home.html>

Click or
copy and
paste this
link on an
internet
browser.

The screenshot shows the login page for the Charleston County School District (CCSD) Parent Portal. At the top, the CCSD logo is displayed with the tagline "excellence is our standard". Below the logo, the text "PowerSchool SIS" is visible. The main heading is "Student and Parent Sign In". There are two input fields: "Username" and "Password". Below the password field, there is a red link that says "Forgot password, are experiencing sign in issues or have questions or comments about PowerSchool: please contact your school directly." and a note that says "To sign in to PowerSchool, you must use Mozilla Firefox (preferred) or Google Chrome (C)". A blue "Sign In" button is located to the right of the password field. Below the login fields, there is a section titled "Welcome to Parent Portal at Charleston County School District (CCSD)" and "Terms of Use". The terms of use text states: "Use of CCSD electronic communications and systems is subject to federal, state, and local law and regulation, including the Children's Internet Protection Act (47 U.S.C. 254). All use is subject to the CCSD Technology Acceptable Use Policy (GEBEO). All users of CCSD networks and electronic communications, including employee and students, shall have no expectation of privacy in such use. CCSD may monitor, disclose, store, or delete electronic communications. By using CCSD networks and electronic communications, you accept these Terms of Use and agree to comply with all applicable policies, regulations and law. To accept these terms, please click the 'Sign In' button above."

Type in or paste the user name
and password from page one of
this handout.

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The screenshot shows the 'Change Your Password' page in the PowerSchool SIS system. At the top, a blue header contains the PowerSchool SIS logo. Below the header, a yellow warning box states: 'Your password has been reset by the administrator. Please create a new password.' Underneath, a blue box lists password requirements: 'New password must: •Be at least 8 characters long •Contain at least one uppercase letter and one lowercase letter •Contain at least one letter and one number'. The page features three input fields: 'Current password', 'New password', and 'Re-enter new password'. A blue 'Enter' button is located at the bottom right of the form. A copyright notice at the bottom left reads: 'Copyright © 2005-2020 PowerSchool Group, LLC and/or its affiliates. All trademarks are either owned or licensed by PowerSchool Group, LLC. PowerSchool.com'.

Change Your Password

Your password has been reset by the administrator. Please create a new password.

New password must:

- Be at least 8 characters long
- Contain at least one uppercase letter and one lowercase letter
- Contain at least one letter and one number

2. Type in your own personal password in the "New password" box.

If you get this page:

1. Type in or paste the password from page one of this handout in the "Current password" box.

3. Re-enter your own personal password in the "Re-enter new password" box.

4. Click Enter.

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Upon successful login, see the following pages for the type of information available in the Parent Portal.

Should you have any problems, please send an email or contact your child's school.

Access to your child's grades and attendance

Grades and Attendance										Standards Grades																				
											Attendance By Class																			
Exp	Last Week					This Week					Course																			
	M	T	W	H	F	M	T	W	H	F		G1	E1	Q1	G2	Q2	E2	E5	S1	G3	E3	Q3	Q4	S2	G4	E4	E6	E7	Y1	
HR(A-E)											Homeroom Email Crider, Heather A - Rm: 318																			
1-2(A,C-E)	-					-					Algebra 1 H Email Crider, Heather A - Rm: 317			100		97			100											
3(A,C-E)	-					-					ELA 7 Honors Email Marcy, Mary - Rm: 316			100					100											
4(A-E)											Spanish 1 Email Upayacu, Jenny P - Rm: Spanish																			
5(A-E)											Academic Enrichment 8 Email Crider, Heather A - Rm: Media																			
6(A-E)											Lunch 7 Email Crider, Heather A - Rm: Middle Sch																			
7(A,C-E)	-					-				-	Health 7 Email Crider, Heather A - Rm: 318																			
8(A,C-E)						-				-	Science Grade 7 H Email Crider, Heather A - Rm: 318			100																
9(A-E)											Social Studies 7 Hrs Email Marcy, Mary - Rm: 316			100																

Click on the blue grade to open a screen that lists all assignments, due dates, and your child's grade on each assignment

Click on the blue grade to open a screen that lists all assignments, due dates, and your child's grade on each assignment

Example of course Grade

Assignments

Due Date	Category	Assignment	Flags	Score	Grade	
11/06/2020	Classwork	World Population Data		20/20	100	
11/06/2020	Homework	C2, W1 Vocab		10/10	100	
10/28/2020	Project	Election Poster/Video		20/20	100	
10/28/2020	Test	Country Culture Tour Project		50/50	100	
10/28/2020	Classwork	Is Breating New Really Breating		10/10	100	
10/16/2020	Homework	Ethnicity and Culture Graphic Organizer		25/25	100	
10/16/2020	Homework	C1, W4 Vocab		10/10	100	
10/15/2020	Project	Ethnicity and Culture Research		10/10	100	
10/09/2020	Homework	World Religions Graphic Organizer		25/25	100	
10/09/2020	Homework	C1, W3 Vocab		10/10	100	
10/09/2020	Project	World Religions Research		10/10	100	
10/07/2020	Classwork	Language and Religion Map Activity		9.5/10	95	
10/02/2020	Homework	Language Webquest		20/20	100	
10/02/2020	Homework	C1, W2 Vocab		10/10	100	
10/02/2020	Project	Language Research		10/10	100	
09/25/2020	Homework	C1, W1 Vocab		10/10	100	
09/25/2020	Homework	Where did food come from?		10/10	100	
09/25/2020	Quiz	C1, W1 Vocab Quiz		5/5	100	
09/23/2020	Classwork	Diffusion Vocab Illustrations		10/10	100	
09/18/2020	Project	Bucket List Map Project		10/10	100	
09/18/2020	Homework	Summer Work Extra Credit		5/0		

Grade stored on: 11/13/2020

To look at the school Bulletin:

The screenshot shows the 'Grades and Attendance' page. On the left is a navigation menu with icons for Grades and Attendance, Grade History, Attendance History, Email Notification, Teacher Comments, Forms, School Bulletin, Class Registration, IGP Success Viewer, Curriculum Browser, Balance, My Schedule, School Information, and Account Preferences. At the bottom of the menu are links for Download Code, I.G.L.C., App Store, and Google play. The main content area has a header 'Grades and Attendance:' followed by a search box. Below this are tabs for 'Grades and Attendance' and 'Standards Grades'. The 'Grades and Attendance' tab is active, showing a table with columns for 'Exp.', 'Last Week' (M, T, W, H, F, S, S), and 'This Week'. The table lists various grade levels: HR(A-E), 1-2(A-C-E), 4(A-E), 5(A-E), 6(A-E), 7(A-C-E), 8(A-C-E), 9(A-E), 1-2(B), 3(B) 8(D), 7(B,D), and 7(C,E). A blue callout box with a pointer to the 'School Bulletin' icon in the navigation menu contains the text: 'Click on “School Bulletin” to see important <Place your school’s name here> announcements'. At the bottom of the page, there is a status bar with 'Email Enrolment, Unenroll - Rm 112' and 'Attendance Totals'.

Grades and Attendance:

Grades and Attendance Standards Grades

Attendance By Class

Exp. Last Week This Week

HR(A-E)

1-2(A-C-E)

4(A-E)

5(A-E)

6(A-E)

7(A-C-E)

8(A-C-E)

9(A-E)

1-2(B)

3(B) 8(D)

7(B,D)

7(C,E)

Email Enrolment, Unenroll - Rm 112

Attendance Totals

Click on “School Bulletin” to see important <Place your school’s name here> announcements

To see the teacher comments

The screenshot shows the 'Teacher Comments' page. The navigation menu is the same as in the previous screenshot. The main content area has a header 'Teacher Comments:' followed by a search box. Below this is a 'Reporting Term' dropdown menu. The table below lists the same grade levels as the previous screenshot: HR(A-E), 1-2(A-C-E), 5(A-E), 6(A-E), 7(A-C-E), 8(A-C-E), 9(A-E), 1-2(B), 3(B) 8(D), 7(B,D), and 7(C,E). A blue callout box with a pointer to the 'Teacher Comments' icon in the navigation menu contains the text: 'Click on “Teacher Comments” to see your son’s teacher comments. You can set them by term if you need to see previous comments'. At the bottom of the table, there is a link '* Additional teacher comments'.

Teacher Comments:

Reporting Term --

Exp.

HR(A-E)

1-2(A-C-E)

5(A-E)

6(A-E)

7(A-C-E)

8(A-C-E)

9(A-E)

1-2(B)

3(B) 8(D)

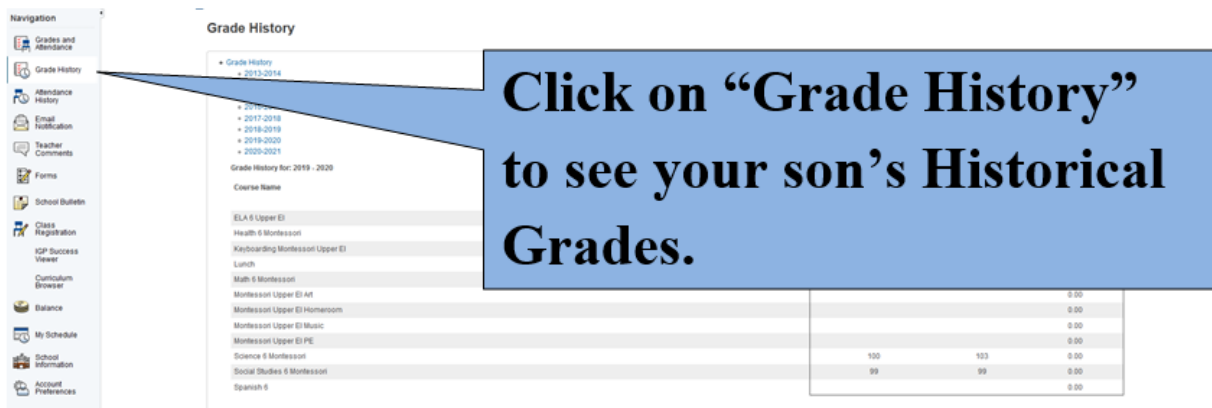
7(B,D)

7(C,E)

* Additional teacher comments

Click on “Teacher Comments” to see your son’s teacher comments. You can set them by term if you need to see previous comments

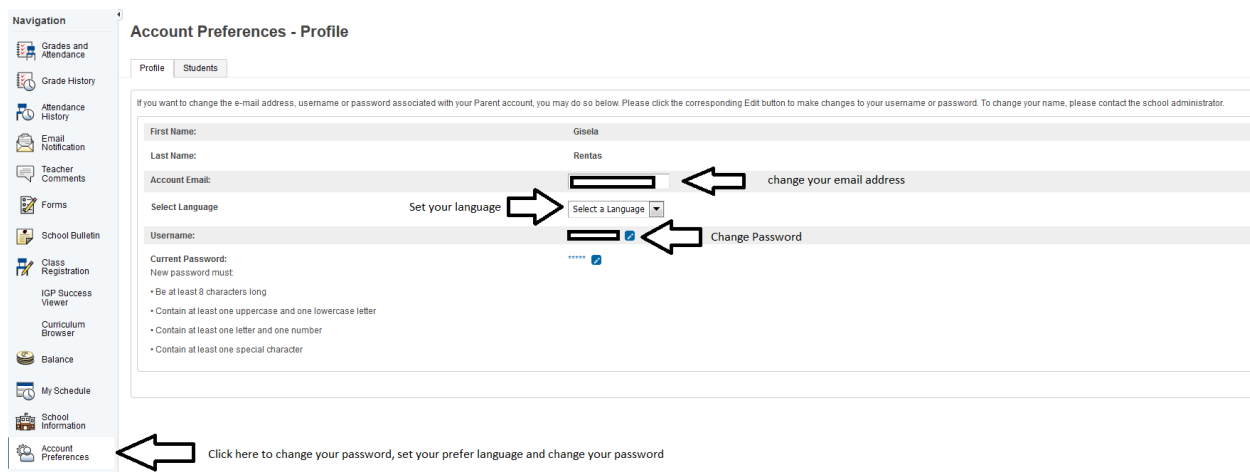
To see Previous Grades from previous years



The screenshot shows the 'Grade History' page in a web application. On the left is a navigation menu with icons for Grades and Attendance, Grade History, Attendance History, Email Notification, Teacher Comments, Forms, School Bulletin, Class Registration, IGP Success Viewer, Curriculum Browser, Balance, My Schedule, School Information, and Account Preferences. The main content area is titled 'Grade History' and shows a list of years from 2013-2014 to 2020-2021. Below this, it says 'Grade History for: 2019 - 2020' and lists course names: ELA 5 Upper EI, Health 6 Montessori, Keyboarding Montessori Upper EI, Lunch, Math 6 Montessori, Montessori Upper EI Art, Montessori Upper EI Homeroom, Montessori Upper EI Music, Montessori Upper EI P.E., Science 6 Montessori, Social Studies 6 Montessori, and Spanish 6. A table on the right shows scores for these courses. A blue callout box with a pointer to the 'Grade History' menu item contains the text: 'Click on “Grade History” to see your son’s Historical Grades.'

Course Name	Score
ELA 5 Upper EI	0.00
Health 6 Montessori	0.00
Keyboarding Montessori Upper EI	0.00
Lunch	0.00
Math 6 Montessori	0.00
Montessori Upper EI Art	0.00
Montessori Upper EI Homeroom	0.00
Montessori Upper EI Music	0.00
Montessori Upper EI P.E.	0.00
Science 6 Montessori	100
Social Studies 6 Montessori	99
Spanish 6	0.00

To change your Email, password and preferred language



The screenshot shows the 'Account Preferences - Profile' page. The navigation menu is on the left. The main content area has tabs for 'Profile' and 'Students'. Below the tabs is a message: 'If you want to change the e-mail address, username or password associated with your Parent account, you may do so below. Please click the corresponding Edit button to make changes to your username or password. To change your name, please contact the school administrator.' The form contains fields for First Name (Gisela), Last Name (Rentas), Account Email (with an 'Edit' button), Select Language (a dropdown menu), Username (with an 'Edit' button), Current Password, and New Password. There are four annotations with arrows: 'Set your language' points to the 'Select Language' dropdown; 'change your email address' points to the 'Account Email' field; 'Change Password' points to the 'Username' field; and 'Click here to change your password, set your prefer language and change your password' points to the 'Account Preferences' menu item in the navigation bar.

First Name: Gisela

Last Name: Rentas

Account Email: [Edit]

Select Language: [Select a Language]

Username: [Edit]

Current Password: [Field]

New Password: [Field]

• Be at least 8 characters long

• Contain at least one uppercase and one lowercase letter

• Contain at least one letter and one number

• Contain at least one special character

To see your Son's schedule

Click on “My Schedule” to see your son’s Current Schedule.

Enrollments for Montessori Community School only	
Monday 05/11/20	
Homeroom	Order: Heather A 319 08:35 AM - 08:40 AM
Algebra 1 H	Order: Heather A 317 08:40 AM - 09:50 AM
ELA 7 Honors	Order: Mary 319 09:50 AM - 10:30 AM
Spanish 1	
Order: Mary	
12:00 PM	
Order: Mary	
11:30 AM - 12:20 PM	
Lunch 7	

To see if your child has a balance at the school

Click on “Balance” to see your child has a current balance

Transactions:	
Meal Transactions - Current Balance: \$0.00	
Date	

Fee Transactions - Current Balance: \$0.00	
Date	

Balance
\$0.00

If you need the school information

The screenshot shows the 'School Information' page in the PowerSchool SIS interface. On the left is a 'Navigation' sidebar with various icons and links. The main content area displays school details for 'Montessori Community School'. A blue callout box with a pointer to the 'School Information' link in the sidebar contains the following text:

**Click on “School Information”
to see the school phone number
and address**

School Information	
Name:	Montessori Community School
Address:	Montessori Community School 2122 Wood Avenue Charleston, SC 29414
Phone:	843-769-0346
Fax:	
Map:	No school map available.

If you need to go back to your main page

The screenshot shows the main page of the PowerSchool SIS interface. At the top left is the 'PowerSchool SIS' logo. Below it is a 'Navigation' sidebar. The main content area is titled 'Grades and Attendance' and contains a table with student data. A blue callout box with a pointer to the 'PowerSchool SIS' logo contains the following text:

**Click on “PowerSchool SIS”
to go back to your
PowerSchool main page**

Grades and Attendance	
Grades and Attendance	
Standards Grades	
Attendance By Class	
Exp	M T W T F M T W T F
HR(A-E)	
1-2(A-C-E)	
3(A-C-E)	
4(A-E)	
5(A-E)	
6(A-E)	
7(A-C-E)	
8(A-C-E)	
9(A-E)	
1-2(B)	
3(B) 8(D)	
7(B) 11	